



BYLAWS  
OF THE ST. NICHOLAS CATHOLIC MEN'S CLUB  
ST. NICHOLAS PARISH  
SEYMOUR CONNECTICUT

Article I

Section I – The official name of the society shall be the St. Nicholas Catholic Men's Club.

Section II – The objectives of the society shall be the following:

- Promote and support the financial well being of the parish.
- Promote the community life of the parish, and facilitate the integration of the former parishes of St. Augustine and Good Shepherd into a single parish community.
- Build a community and promote the spiritual well being of its members.

Article II

Section I – Membership in the society shall be limited to adult Catholic men. Active Membership shall be limited to those who have attended a minimum of three regular meeting in the previous 12 months.

The society shall conduct regular monthly meetings at the time and place determined by the membership. Special meetings may be scheduled on an as needed basis. The regular meetings for July and August may be canceled by the president with approval by the membership.

Article III

Section I – The Officers of the society shall be: President, Vice-President, Secretary, and Treasurer.

-The Duties of the President shall include: (1) chair all scheduled and special meetings, (2) act as the primary liaison between the pastor (or parish administrator) and the society, (3) develop all meeting agendas, and (4) coordinate the implementation of goals and projects established by the general membership at regular meetings of the society.

-The Duties of the Vice-President shall include: (1) assuming the duties of the president in the president's absence, (2) assist the president in implementing the goals of the society.

-The Duties of the Secretary shall include: (1) maintain all society records, (2) record and keep minutes of all society meetings, (3) handle all society correspondence, and (4) record membership attendance at regular meetings. Attendance records shall be used to determine Active Membership Status.

-The Duties of the Treasurer shall include: (1) keep a ledger to show the chronological flow of all society funds, (2) insure that all funds are double counted and secured in a transparent manner, (3) Provide a financial report at all meetings of the society, showing current balance, any transactions since the previous report, and any pending expenses. Add society funds shall be considered the property of the parish and may not be expended without the approval of the pastor/administrator.

Section II – Elections shall take place at the regular meeting held in June. All Active Members shall be considered eligible to vote, nominate, and hold office. The term of office shall be one year. No member shall hold more than one office at a same time. No officer shall be eligible to hold the same office for more than three consecutive terms.

A quorum must be present to conduct an election. A quorum shall be considered to be 50% of Active Members. If a quorum is not present, the election shall be postponed to the next regular meeting.

If there is more than one candidate for an office, paper ballots shall be used to cast votes. In the event of a tie, subsequent ballots shall be cast until the tie is broken.

Section III – A Nominating Committee of at least two members shall be appointed for each election. The duties of the Nominating Committee shall be (1) solicit nominations from the members, (2) confirm that the nominees are willing to serve, and (3) submit a slate of candidates for each office. The Nominating Committee shall be appointed no later than two months prior to the election.